

## Overview

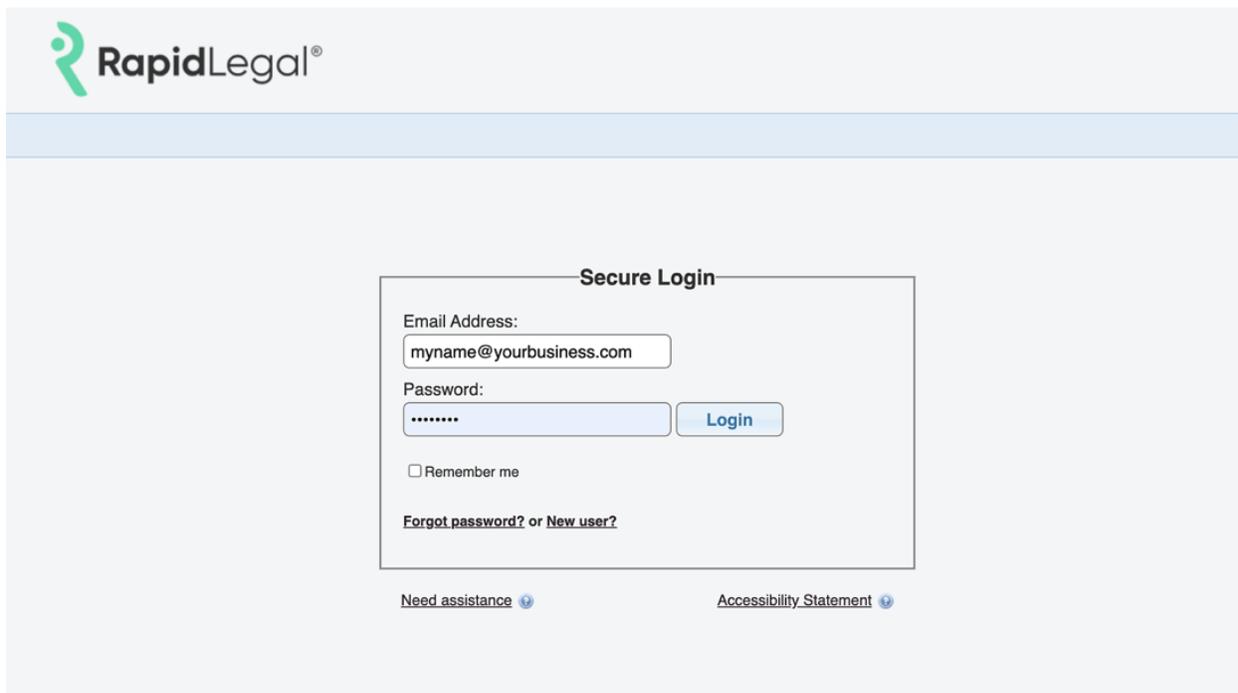
**RapidReferrals** is Rapid Legal's customer referral program that allows participants to refer friends and colleagues to try our services. As a thank you, we'll send a **\$100 Visa gift card** for each successful referral **that leads to a new account and order**. Program participants can earn **unlimited \$100 Visa gift cards**.

Users may sign up for **RapidReferrals** when they log into their Rapid Legal account, or by visiting the **[RapidReferrals program page](#)**.

Here's how to get started in the Rapid Legal portal.

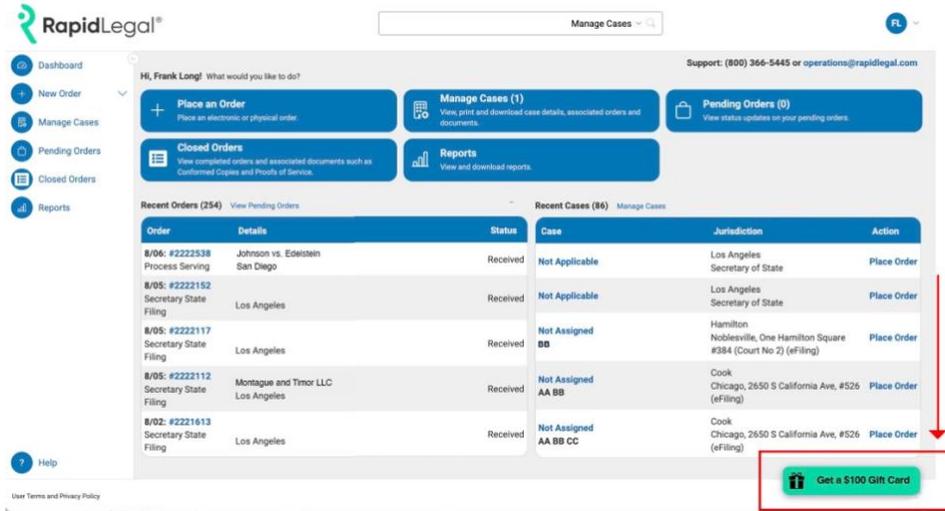
### Step 1

Log into your [Rapid Legal account](#).

A screenshot of the RapidLegal website's login page. At the top left is the RapidLegal logo. Below it is a light blue horizontal bar. The main content area is white and contains a "Secure Login" form. The form has two input fields: "Email Address:" with the text "myname@yourbusiness.com" and "Password:" with a masked password ".....". To the right of the password field is a blue "Login" button. Below the password field is a checkbox labeled "Remember me". At the bottom of the form are two links: "Forgot password?" and "New user?". Below the form are two links: "Need assistance" and "Accessibility Statement", both with small blue circular icons.

## Step 2

Locate the **RapidReferrals** widget in the lower right corner of the browser window and **click on it**.



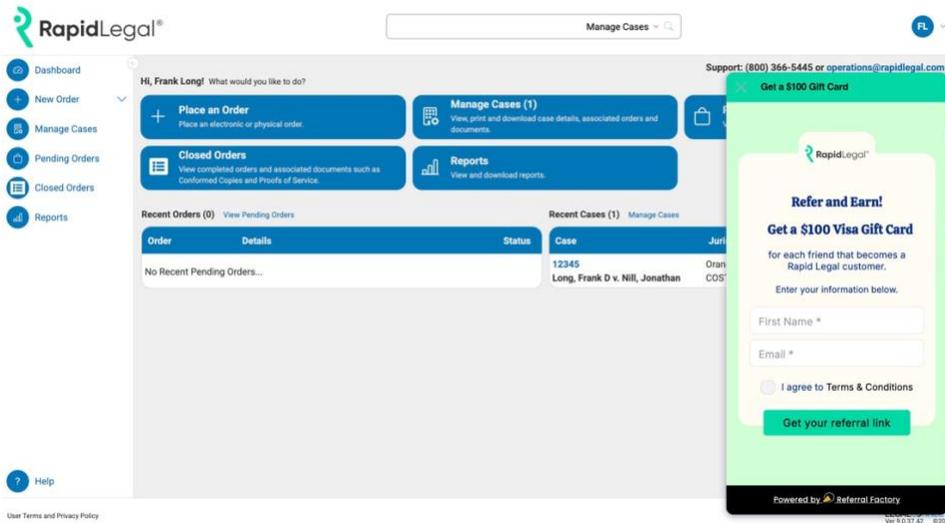
The screenshot shows the RapidLegal dashboard with a sidebar on the left containing navigation items: Dashboard, New Order, Manage Cases, Pending Orders, Closed Orders, and Reports. The main content area includes a header with the user's name 'Hi, Frank Long!' and a search bar. Below the header are several action buttons: 'Place an Order', 'Manage Cases (1)', 'Pending Orders (0)', 'Closed Orders', and 'Reports'. Two tables are displayed: 'Recent Orders (254)' and 'Recent Cases (86)'. The 'Recent Cases' table has the following data:

Order	Details	Status	Case	Jurisdiction	Action
#/04: #2222338	Johnson vs. Edelstein San Diego	Received	Not Applicable	Los Angeles Secretary of State	Place Order
#/05: #2222152	Secretary State Filing Los Angeles	Received	Not Applicable	Los Angeles Secretary of State	Place Order
#/05: #2222117	Secretary State Filing Los Angeles	Received	Not Assigned BB	Hamilton Noblesville, One Hamilton Square #384 (Court No 2) (eFiling)	Place Order
#/05: #2222112	Secretary State Filing Los Angeles	Received	Not Assigned AA BB	Cook Chicago, 2650 S California Ave, #526	Place Order (eFiling)
#/02: #2221613	Secretary State Filing Los Angeles	Received	Not Assigned AA BB CC	Cook Chicago, 2650 S California Ave, #526	Place Order (eFiling)

In the bottom right corner, a button labeled 'Get a \$100 Gift Card' is highlighted with a red box and a red arrow pointing to it.

## Step 3

The **RapidReferrals** sign-up form appears.



The screenshot shows the same RapidLegal dashboard as in Step 2, but with a 'Refer and Earn!' sign-up form overlaid on the right side. The form is titled 'Refer and Earn!' and 'Get a \$100 Visa Gift Card'. It includes the following fields and elements:

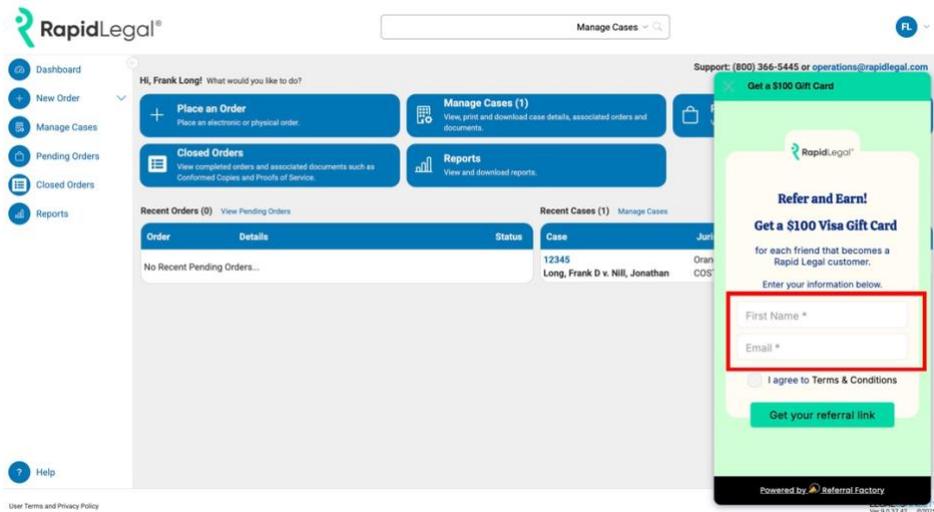
- Header: 'Get a \$100 Gift Card'
- Text: 'Refer and Earn! Get a \$100 Visa Gift Card for each friend that becomes a Rapid Legal customer.'
- Text: 'Enter your information below.'
- Form fields: 'First Name \*' and 'Email \*'.
- Text: 'I agree to Terms & Conditions' with a checkbox.
- Button: 'Get your referral link'.
- Footer: 'Powered by Referral Factory'.

The background dashboard shows 'Recent Orders (0)' and 'Recent Cases (1)'. The 'Recent Cases' table has the following data:

Order	Details	Status	Case	Jurisdiction
No Recent Pending Orders...			12345 Long, Frank D v. Nill, Jonathan	Oran COS

## Step 4

Enter your first name and email address in the fields indicated, then click on the **“Get your referral link”** button.



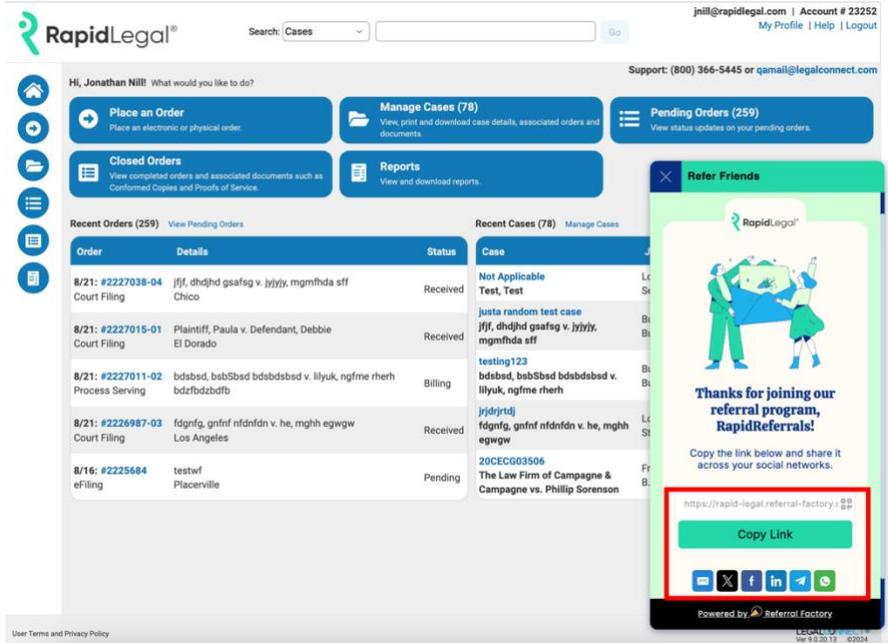
Rapid Legal instantly populates a unique **referral link** within the widget screen and will send an email to the address you provided.

## Step 5

### To share the link in an email or on social media:

You may share the link in an **email** by clicking on the email icon. You may also share the link on your **social media pages** by clicking on one of the **social media** icons. Furthermore, you may share the link by copying your referral link code and sending a custom message through your phone, tablet or computer.

Step 5 (Continued)



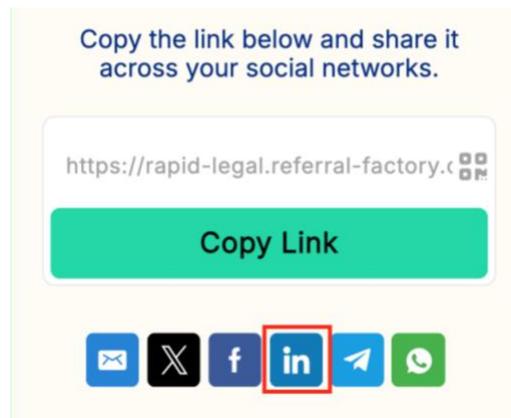
Here's an **enlarged view** of the email and social media icons seen in the image above.



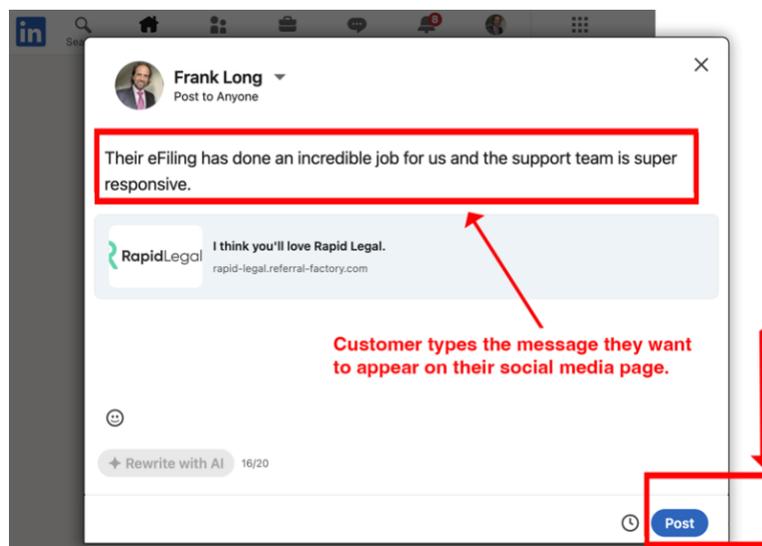
## Step 6

**What happens after clicking** on a social media icon or email icon?

To demonstrate, we'll use the **LinkedIn** button below as an example. Each social media button uses the **same process**.

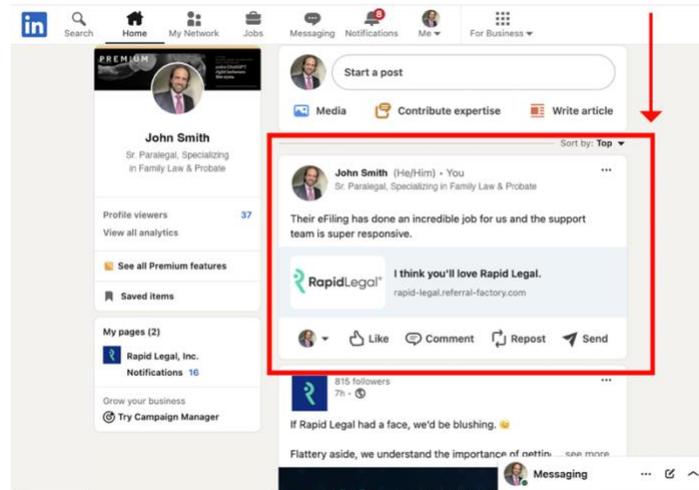


When the **LinkedIn** button is clicked, your unique referral link will populate in LinkedIn with an empty text field. You can then type a custom personal message into the field and post the referral to your page.



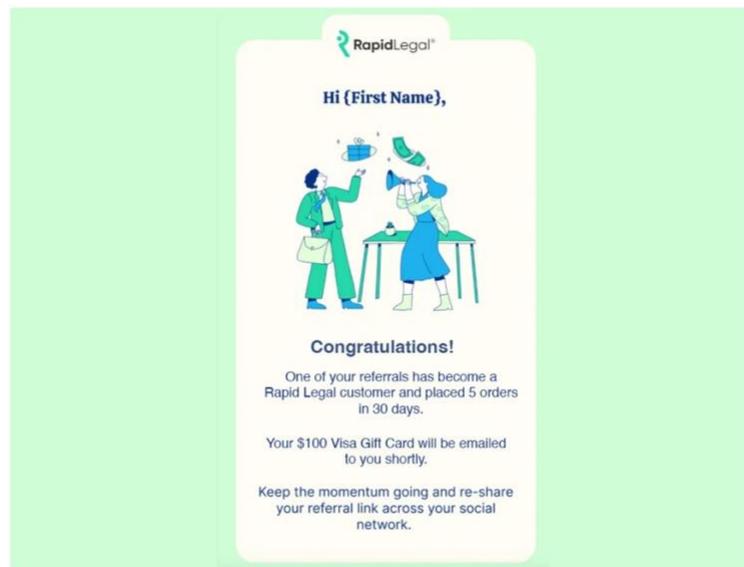
## Step 6 (Continued)

After clicking the **Post** button, the “referral message” appears on your **LinkedIn feed**.



## Step 7

**What happens when one of your friends becomes a Rapid Legal customer?** Rapid Legal sends the email below to notify you when your referral becomes a Rapid Legal customer. At this point, **your gift card will be processed** with no further action needed. While you wait for your gift card to be sent, you can continue to refer friends and earn more rewards.



## Step 8

A **\$100 gift card** is awarded **via email within a few business days** of your friend becoming a Rapid Legal customer and placing 5 orders within 30 days.



Hi Frank,

We'd like to thank you for referring a new customer to Rapid Legal.

Click the link below to redeem your \$100.00 Visa Gift Card.

[Redeem \\$100](#)

## Refer and Earn

You're ready to go!

Log in to your Rapid Legal account or visit <https://rapidlegal.com/rapidreferrals/> to start referring friends and colleagues.

## Frequently Asked Questions

### **1. Is there a limit on the number of people I can refer?**

No, you may refer as many friends and colleagues as you'd like.

### **2. Is there a limit on the number of gift cards I can earn?**

There is no limit. You'll earn a new gift card for each person you refer who becomes a Rapid Legal customer and places 5 orders within 30 days.

### **3. When I refer someone, what happens?**

The invited person receives an invitation, either through social media or an email. Once the person invited receives the invitation, they have the option to:

- a.) Create a Rapid Legal account.*
- b.) Place an order with Rapid Legal.*

The person invited is under no obligation to become a Rapid Legal customer and may opt out at any time.

### **4. Who is eligible to earn a gift card?**

This program is open to Rapid Legal customers and non-customers alike. Participants become eligible when: The person they refer becomes a Rapid Legal customer and places 5 orders within 30 days. To become a customer, the person the participant refers must open a Rapid Legal account.

### **5. What are RapidReferral's terms and conditions, and privacy policy?**

[Terms and Conditions.](#)

[Privacy Policy.](#)